



BRANDON SCHOOL DIVISION

April 4, 2018

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, APRIL 9, 2018
6:00 P.M. (In-Camera) 7:00 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Board Meeting, March 26, 2018.
Adopt.

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

- a) Maya Schneiderbanger, Grade 9 Vincent Massey High School student, being recognized for receiving the Student Citizenship Award, Certificate of Merit, from the Manitoba School Boards Association.

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration

- a) Review Report of Senior Administration – April 9, 2018.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation

- a) Ms. Erin Gobeil, concerned parent, regarding concerns about bullying in the school system.
- b) Ms. Kim Richardson, Facilitator, Lucky Break Ranch, regarding information on their equine assisted learning program for youth aged 8 years and up.

- From Board Agenda

- MSBA Issues

- a) eBulletin – April 4, 2018 (Appendix 'A')

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

- 26/2018 That Board Policy 9 – “Board and Superintendent/CEO Relationship” be rescinded and replaced with updated Policy 9 – “Board and Superintendent/CEO Relationship”.
- 27/2018 That the low tender from Brandon Heating & Plumbing in the amount of \$1,089,118.63 (excluding GST) for the École Harrison – Steam Heating System Replacement, as

recommended by SNC-Lavalin Inc. be accepted, subject to approval by the Public Schools Finance Board.

5.06 Bylaws

5.07 Giving of Notice

I hereby give notice that at the next regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 2/2018 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2018 to June 30, 2019.

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) Friends of Education Committee Meeting – 4:00 p.m., Tuesday, April 10, 2018, Boardroom.
- b) Aboriginal (Indigenous) Education Advisory Committee Meeting – 3:00 p.m., Wednesday, April 11, 2018, Boardroom.
- c) Education and Community Relations Committee Meeting – 1:00 p.m., Monday, April 16, 2018, Boardroom.
- d) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, April 17, 2018, Boardroom.
- e) Support Personnel Labour Management Committee Meeting – 3:30 p.m., Thursday, April 19, 2018, Conference Room.
- f) Brandon School Division and City of Brandon Joint Meeting – 6:00 p.m., Thursday, April 19, 2018, McLaren Room, Division Office.
- g) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, April 23, 2018, Boardroom.

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, MARCH 26, 2018.

PRESENT:

Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. J. Murray, Mr. M. Sefton, Mr. K. Sumner.

Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. M. Smoke-Budach, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent.

REGRETS:

Mr. G. Kruck, Dr. M. Casavant, Superintendent/CEO, Mr. D. Labossiere, Secretary-Treasurer.

The Chairperson called the meeting to order at 6:04 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added one (1) item for In-Camera.

Trustee Sefton added one (1) item for In-Camera.

Trustee Bowslaugh added one (1) item for In-Camera.

Ms. Bambridge – Mrs. Bowslaugh
That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Board Meeting held March 12, 2018 were circulated.

Mr. Bartlette – Ms. Bambridge
That the Minutes be approved.

Carried.

Mr. Sumner – Mr. Buri

That the Board do now resolve into Committee of the Whole In-Camera. (6:06 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

- a) Mr. Greg Malazdrewicz, Assistant Superintendent, provided information on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- a) Trustee Sefton provided a recommendation on a Property Matter and requested feedback from the Board. The Board agreed with the recommendation as presented.

- Trustee Inquiries

- a) Trustee Bowslaugh requested information on a Property Matter. Trustee Sefton provided a response to the inquiry.

2.04 Board Operations

- Reports

- Trustee Inquiries

Mr. Bartlette – Mr. Sefton

That the Committee of the Whole In-Camera do now resolve into Board. (6:16 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:00 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Mathew Gustafson, Assistant Superintendent, provided highlights on the following items from the March 26, 2018 Report of Senior Administration:

- Administrative Information
 - Celebrations
 - Winnipeg Brain Bee – 6 Students participated from Vincent Massey High School
 - Heritage Days – Vincent Massey High School
 - Cultural Extravaganza – King George School
- Information Items
 - IANE Star Blanket Award – Scholarship Agreement
- Presentations
 - LEAN Event – English as an Additional Language Registration Kaizen – Mr. Mathew Gustafson
 - 2018 – 2019 St. Augustine School Kindergarten Registration Summary – Mr. Mathew Gustafson

Trustees asked questions for clarification.

Trustee Bowslaugh noted that she attended the celebrations that took place at Vincent Massey High School and King George School and was very impressed with the organization, the work that went into the events, the involvement of the students and the celebration of the various heritages.

Ms. Bambridge – Mrs. Bowslaugh

That the March 26, 2018 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Personnel and Policy Committee Meeting

The written report of the Personnel and Policy Committee meeting held on March 8, 2018 was circulated.

Mr. Murray – Mr. Buri

That the Report be received and filed.

Carried.

b) Finance and Facilities Committee Meeting

The written report of the Finance and Facilities Committee meeting held on March 19, 2018 was circulated.

Trustees asked questions for clarification regarding computer disposals, the Five-Year Capital Plan, tuition fees, laptop tenders, and the photocopier lease extension.

Mr. Sefton – Mr. Sumner

That the Report be received and filed.

Carried.

5.02 Delegations and Petitions

- a) Ms. Erin Gobeil, concerned parent, spoke to the Board as a mother, noting that she, her son and her family were victims of bullying. Ms. Gobeil explained that her 7-year old son had experienced bullying in September 2017 and spoke on their experience dealing with her son's school regarding this situation. She noted that the school dealt with the problem immediately once they were notified of the situation.

Ms. Gobeil had asked the school if there was information on bullying available and she was provided with a pamphlet. There was also a letter sized poster on the Information Board at the school, which her son would not have been able to read as he is just learning to read, and would not have been able to see as the poster was placed high on the board.

Ms. Gobeil agreed with a statement on the poster that bullying is not a school problem, it is a community problem. She added that a school is part of that community, and parents expect the school to protect the students and for it to be a safe place.

Ms. Gobeil indicated that bullying affects the whole family and wondered what right did a 7-year old boy in grade 2 have to take away her son's safe place and instill fear in their family on a day-to-day basis.

Ms. Gobeil spoke on the sale of Happy Bells at the Building Re-Fit Store and noted that the proceeds from the sale of the bells will go towards bringing the mental health supports into the school system.

Ms. Gobeil noted that people of all ages are dealing with bullying, adding that children are educated about bullying at home because it is not talked about at school, or the students don't know how to speak about it or how to feel safe about speaking about it. This is why the Division needs an anti-bullying program.

Ms. Gobeil asked Trustees if they are going to accept the challenge for the kids.

Trustee Ross thanked Ms. Gobeil for her presentation, noting that a response will be provided at the next Board meeting.

- b) Ms. Kim Richardson, Owner and Certified Equine Assisted Learning Facilitator, Lucky Break Ranch, provided information on their equine assisted learning program for youth aged 8 years and up. Ms. Richardson provided information about her ranch, the programs and the facilities.

Ms. Richardson explained that EAL is Equine-Assisted Learning, which is a learner based educational experience with horses. EAL is an effective approach to human development that encourages individual and team growth. Participants engage in objectively driven exercises and find themselves learning valuable life skills in a fun and exciting atmosphere while working with horses. She added that this program is based on the Medicine Wheel, and that this program is about mental health. The programs are designed to develop leadership and life skills for a variety of needs and applications, and to bring out the best in each individual.

Ms. Richardson notes that the Youth Programs include safety, leadership, authenticity and next steps. There are programs for youth and adult, women's workshops and anti-bullying. She explained why horses are used for this program, indicating that they are powerful, sensitive, honest, intuitive, and react to stimulus, to note just a few. Ms. Richardson reviewed the information package provided to Trustees.

Trustees asked questions for clarification. Trustee Ross thanked Ms. Richardson for her presentation.

5.03 Business Arising

- a) His Worship Mayor Rick Chrest, City of Brandon, on his update to the Board regarding the City's vision to host a Mayor's Forum(s) on Youth Addictions Prevention.

Mr. Greg Malazdrewicz, Assistant Superintendent, provided an update, noting a working group meeting has been scheduled for April 4, 2018 with the Mayor and City of Brandon staff.

- From Previous Delegation

- From Board Agenda

- MSBA Matters

- a) eBulletin – March 7, 2018

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

22/2018 Mrs. Bowslaugh – Mr. Bartlette
That the Five-Year Capital Plan 2019-2020 to 2023-2024 be approved for submission to the Public Schools Finance Board.
Carried.

23/2018 Mr. Buri – Ms. Bambridge
That the following tuition fees be approved for the 2018-2019 year:

Transfer Fee	\$ 1,300
Residual Fee	\$ 5,785
Non-Resident (First Nations)	\$12,100
International Student Fees	\$12,100

Carried.

24/2018 Ms. Bambridge – Mr. Buri
That the low tender from Powerland in the amount of \$67,176.00 (plus applicable taxes) for the supply of 36 Computer Laptops funded through the 2017-2018 Operating Budget be accepted.

Trustee Bartlette asked where Powerland is based. Trustee Sefton responded that Powerland is based in Winnipeg.

Carried.

25/2018 Mr. Murray – Mr. Sumner
That the proposal to extend the Konica Minolta Lease for 18 months to April 1, 2021 be approved and accepted.
Carried.

5.06 Bylaws**5.07 Giving of Notice**

Mr. Sefton

I hereby give notice that at the next Regular meeting of the Board of Trustees, I, or someone in my stead, will introduce an amendment to Board Policy 9 – Board and Superintendent/CEO Relationship.

5.08 Trustee Inquiries**6.00 ANNOUNCEMENTS**

- a) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, April 9, 2018, Boardroom.

7.00 ADJOURNMENT

Mr. Murray – Mr. Buri

That the Board do now adjourn. (8:10 p.m.)

Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

April 9, 2018

A. Administrative Information

I. CELEBRATIONS

1. MANITOBA MUSIC MONTH GRANT – CROCUS PLAINS REGIONAL SECONDARY SCHOOL

Crocus Plains Regional Secondary School has been awarded a \$500.00 Manitoba Music Month Grant. The funds will be used to assist with costs related to workshops facilitated by Mr. Kenley Kristofferson, a Manitoba composer and music educator.

2. CARING FOR OUR WATERSHEDS CONTEST FINALISTS – GEORGE FITTON SCHOOL

Three classes of Grade 7/8 students at George Fitton School accepted the challenge put forward by Nutrien to answer the question, “What can you do to improve your watershed?” The students worked diligently over the course of six weeks, researching and collecting information on watersheds. Out of 280 submissions, George Fitton School merited two placements in the 10 finalist positions!

Phoenix S., Braden P., and Andres R.C. placed in the top 10 for their proposal titled “Watershed Fest”. Lyam H. and Carson R. placed in the top 10 for their proposal titled “#saveourwatershed”. In addition to the two finalists, Rooney G.’s project “Habitat Fragmentation” was selected for implementation as well. Rooney has partnered with the Brandon Riverbank Discovery Centre to reduce habitat fragmentation by building birdhouses for the establishment of a purple martin colony on the Assiniboine River.

The students who placed in the top 10 are now invited to present their proposals to a panel of judges at Oak Hammock March on April 28 for the final round of the contest.

“Accepting the Challenge”

II. COMMUNITY CONNECTIONS

The following community connections were made by Dr. Casavant, Superintendent/CEO from March 21, 2018 to April 3, 2018.

- April 2, 2018 – meeting with Mr. Kevin Tacan, Indigenous Elder, Brandon School Division

III. SUSPENSIONS

<u>SCHOOL</u>	<u>NO./STUDENTS</u>	<u>NO./DAYS</u>	<u>REASON</u>
Elementary School	3 total	3 – 3 day	Assaultive Behaviour
High Schools	14 total	5 – 3 day	Drug and Alcohol Policy
		4 – 3 day	Assaultive Behaviour
		3 – 3 day	Unacceptable Behaviour
		1 – 5 day	Unacceptable Behaviour
		1 – 10 day	Drug and Alcohol Policy

IV. INFORMATION ITEMS

V. PRESENTATIONS

1. EARLY YEARS LITERACY SPECIALIST UPDATE

For Information D. Dvorak

Ms. Dana Dvorak, Early Years Literacy Specialist, will provide an update on her current work with Brandon School Division.

2. RESEARCH, ASSESSMENT, AND EVALUATION SPECIALIST UPDATE

For Information M. Wilson

Ms. Marnie Wilson, Research, Assessment, and Evaluation Specialist, will provide an update on her current work with Brandon School Division.

3. CONTINUOUS IMPROVEMENT PLAN DATA

For Information M. Wilson

Ms. Marnie Wilson, Research, Assessment, and Evaluation Specialist, will provide an update on data pertaining to the Continuous Improvement Plan.

4. CONTINUOUS IMPROVEMENT AT WAVERLY PARK SCHOOL

For Information R. Stallard, T. Ramsey, C. Halls, B. Meyer, T. Kitt, J. Sawchuk

Staff members from Waverly Park School will present on Continuous Improvement initiatives in progress at the school. In attendance will be the School Leadership Team consisting of Mr. Rick Stallard, Principal; Ms. Tracy Ramsey, Vice-Principal and Numeracy Coach; Ms. Camela Halls, Continuous Improvement Coach; and Ms. Bobbi Lynn Meyer, Resource Teacher; as well as Ms. Tara Kitt, Literacy Coach and Mr. Jeff Sawchuk, Grade 8 Teacher and member of the Professional Learning Community in Action group.

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

1. PERSONNEL REPORT

For Information B. Switzer

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent/CEO and Secretary-Treasurer since the last meeting.

II. SENIOR ADMINISTRATION RESPONSE TO TRUSTEE INQUIRIES

This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.

**Dr. Marc D. Casavant
Superintendent/Chief Executive Officer**

CONVENTION FOLLOW-UP

Want to refresh your memory about something that happened at last month's annual convention? There's a good chance you'll find what you're looking for on our website. The [Record of Proceedings](#) includes President Ken Cameron's address to the membership, election results, and the disposition of all resolutions. Our [Awards](#) page now includes the [directory](#) that highlights the accomplishments of the Student Citizenship and Premier Award nominees, and we've posted Alexander Micklethwaite's [video acceptance](#) of his Presidents' Council Award, in which he provides highlights of the Sistema Winnipeg music program for which he was nominated by the Seven Oaks School Division. And if it's photos of the event you're looking for, check out [@mbschoolboards](#) on Instagram.



BEYOND 94

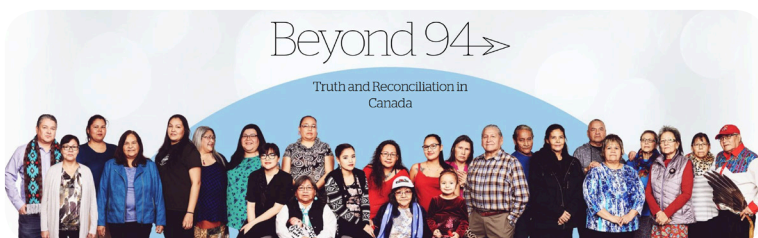
By now, most (dare we hope all?) Canadians will know that the [Truth and Reconciliation Commission of Canada](#)



Truth and
Reconciliation
Commission of Canada

concluded its work by issuing a number of calls to action—94, to be precise. CBC recently launched an interactive website to monitor national progress towards the 94 calls to action. The website, [Beyond 94](#), provides up-to-date status reports, and extensive summaries explaining those status reports. Each call to action is assigned to one of four categories: not started, in progress—projects proposed, in progress—projects underway, or complete. As of March 2018, 10 of the 94 calls to action were classified as complete.

While Beyond 94 does not classify any of the education calls to action as complete, significant progress is being made in this area. The Canadian School Boards Association has [documented that progress](#), as well as progress in calls to action related to language and culture, professional development and training for public servants, and education for reconciliation, on its website.



WEBSITE UPDATES

Speaking of the CBC, the Manitoba Curriculum Support Centre provides access to CBC News in Review, the broadcaster's flagship current-event series for the classroom. News in Review looks at the most important international, national and regional stories, and each month (September to April), presents the top four news stories along with commentary, background information, links and teacher resource guides. Registered patrons can access this resource directly from the [Curriculum Support Centre](#) website.



And while you're online, you may want to check out some recent additions to Manitoba Education and Training's [High School Graduation Rates and Student Achievement Statistics](#) page. These include Grade 9 credit attainment rates and graduation rates to June 2017.

For all the latest news from Manitoba Education and Training, subscribe to [K-12 Website Updates](#).

MANITOBA ASSOCIATION OF PARLIAMENTARIANS

Are you a board chair looking to hone your meeting-management skills? Are you a trustee (and maybe a future board chair) who wants to better understand meeting procedures in general? Then you may want to check out the Manitoba Association of Parliamentarians [website](#) and [brochure](#), to learn about some of the supports that organization can offer. These include in-person and e-workshops and study groups on topics such as the art of presiding, planning a meeting, and agendas and minutes. MAP's membership includes anyone with an interest in chairing or participating in better meetings, and includes all skill levels, from novices with no previous experience to Professional Registered Parliamentarians.

AND WHILE WE'RE ON THE SUBJECT OF CHAIRING MEETINGS . . .

Don't forget that our two-day fall event (November 29 and 30 at the Victoria Inn in Winnipeg) will include sessions specifically designed to help board chairs better understand the intricacies and legal ins and outs of serving in that capacity. The event will also include streams that will be of particular interest to newly-elected school board members, and those with a few (or many) years of experience under their belts. In addition, we will be including elements of our usual fall regional meetings over the two days. Details are still being finalized, but mark your calendars now and watch this e-bulletin and our website for more details as they become available.





POLICY #9

BOARD AND SUPERINTENDENT/CEO

RELATIONSHIP

The Superintendent/CEO, as Chief Executive Officer (CEO) of the Board of Trustees, shall be responsible for the management, under the Board's policies, of all sectors of the school system. See the *Board Governance Decision-Making Matrix* (p. 27), for a detailed delineation of the Superintendent/CEO's areas of authority and responsibility.

The Board is responsible for the adoption and monitoring of the Division-wide strategic plan.

The Board's sole official connection to the operational organization, its achievements and conduct will be through the Superintendent/CEO.

- 9.1** The Superintendent/CEO will take the necessary measures to ensure the Board is informed, supported and protected in its work.
- 9.2** The Superintendent/CEO is accountable to the Board. The Superintendent/CEO shall have the authority to delegate to other Division personnel the exercise of some powers and the discharge of some duties imposed upon the Superintendent/CEO by Board policies or by vote of the Board. The delegation of power or duty does not, however, relieve the Superintendent/CEO of responsibility for the action taken under such delegation.
- 9.3** The Board of Trustees delegates to the Superintendent/CEO, in accordance with Section 52 of The Public Schools Act, staffing authority.
- 9.4** Notwithstanding the expectation that all staff and executive perform their duties and responsibilities with honesty and integrity while complying with all applicable laws and regulations, the Superintendent/CEO is responsible to have in place a Whistleblower procedure for the purpose of raising any concerns regarding questionable financial or operational matters.

This procedure will ensure that any person raising such concern, the Whistleblower, will be protected from reprisal or victimization for raising the concern in good faith.
- 9.5** The employment agreement between the Board and the Superintendent/CEO is in the form of a written contract.
- 9.6** Only authorized decisions of the Board are binding on the Superintendent/CEO. Official directives to the Superintendent/CEO shall be through written policy. The Superintendent/CEO is authorized to establish further administrative procedures, make all decisions, and take all actions within the policy parameters established by the Board.



POLICY #9

BOARD AND SUPERINTENDENT/CEO

RELATIONSHIP

- 9.7** Decisions and instructions from individual Trustees are not binding on the Superintendent/CEO. Reporting to individual Trustees is not binding on the Superintendent/CEO. In the case of Board members or committees requesting information or assistance without Board authorization, the Superintendent/CEO may refuse requests that, in the opinion of the Superintendent/CEO, require significant amounts of staff time or funds, or are disruptive to the goals of the Division. The Trustee may refer a request to the full Board of Trustees for the Board's consideration.
- 9.8** The Superintendent/CEO is responsible for the actions of the staff of Brandon School Division, therefore the Board or individual Trustees will never give instructions to people who report directly or indirectly to the Superintendent/CEO.
- 9.9** The Board and individual Trustees shall refrain from evaluating, either formally or informally, any staff other than the Superintendent/CEO.
- 9.10 Superintendent/CEO Evaluation**
- i. The evaluation of the Superintendent/CEO shall be carried out by the Board and/or its committee. The evaluation shall be based on established criteria and guidelines which are known to both the Superintendent/CEO and the Board.
 - ii. The Superintendent/CEO shall be formally evaluated annually for the first two years and in the second year of each Board's term thereafter during the month of April or May, or more often at the discretion of the Board, or through mutual agreement.
 - iii. The results of the evaluations shall be shared with the Superintendent/CEO by the Board.



POLICY #9

BOARD AND SUPERINTENDENT/CEO

RELATIONSHIP

Board Governance Decision-Making Matrix

Superintendent/CEO – has authority to decide & act	Superintendent/CEO – has authority to decide and act and the responsibility to inform the Board	Board has the responsibility and authority to decide and act. Superintendent/CEO may recommend
<ul style="list-style-type: none"> • Employ staff as delegated in the PSA (52) • Administer collective agreements • Grant applications • Implementation of Board Policy • Evaluate staff • Employ appropriate means to provide for continuous and candid reports by staff of accomplishments in the pursuit of the goals and objectives guided by the vision statement and implemented by the Board Annual Work Plan. • Professional development • Student overnight travel • Setting staffing levels based on budget. 	<ul style="list-style-type: none"> • Student suspensions up to six weeks • Administrative procedures • Any budget changes in excess of \$100,000 or involving FTE positions that would also impact future budgets. • Evaluate programs • Emergency school closures • Crisis situations (e.g. lockdown with immediate notification via email) • Superintendent/CEO professional development • Acceptance of resignations • Student out of province travel • Staff leaves of absence • Ongoing staffing reports. • Changes to the administrative organization chart with exception of Superintendent/CEO and Secretary-Treasurer. • Agreements with outside bodies. • Scholarship approvals. • All other responsibilities not explicitly stated elsewhere in this matrix. 	<ul style="list-style-type: none"> • Policy development and approval • Student expulsion • Student out of country travel • Employee compensation and benefits as per collective agreements and unionized out of scope and senior administration contracts. • Approval of budget • Special levies • Appeals • Corporate sponsorship • New programming • School calendar • Hiring and assignment of the Superintendent/CEO, and the Secretary-Treasurer, as outlined in the PSA (51 and 53) • Hiring and assignment of the Assistant Superintendent(s), and the Assistant Secretary-Treasurer, as outlined in the PSA (52), with minority Board representation on hiring committee • Hiring and assignment of Principals with minority Board representation on hiring committee • Teacher termination as outlined in the PSA (92) • Changes the administrative organization chart which involve the Superintendent/CEO and Secretary-Treasurer • Tenders within budget which exceed the threshold of \$50,000 • Over budget expenditures • Hiring additional staff outside formula • Division-wide strategic planning



POLICY #9

BOARD AND SUPERINTENDENT/CEO

RELATIONSHIP

		<ul style="list-style-type: none">• Evaluation of Superintendent/CEO• Catchment area changes• Renaming and naming of schools• School closure
--	--	---

Reference:

Policy 2 – Board Governance Model

Policy 4 – Role and Responsibilities of the School Board

Legal Reference: *The Public Schools Act*